



Accelerate Reconciliation and Payment Cycles While Improving Your Bottom Line

Procure-to-Pay Processing by NTT DATA

How much of your business capital is trapped inside the procure-to-pay cycle? For large enterprises, the lack of a strategy, technologies and processes for procuring resources, processing orders, remitting payments and resolving problems may cost millions of dollars each year. An inefficient procure-to-pay process can rob you of available capital through:

- Lack of integration and collaboration with preferred vendors
- High purchase order and invoice-processing error rates
- High cost per transaction
- Lengthy reconciliation and payment cycles
- High cost of problem resolution

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NTT DATA can rapidly transform your procure-to-pay process to reduce transactional costs and shorten cycle times.
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Get a clear look into your processes and strengthen relationships with vendors

Procure-to-Pay Processing by NTT DATA optimizes work flow to facilitate collaboration with preferred vendors, reduce transaction processing costs and errors, and accelerate financial settlement cycles for optimal payment terms. This automated, rules-based solution features a web-enabled portal that gives you greater insight into your back-office

procure-to-pay process. And its enhanced reporting and communications tools give you immediate access to the information you need to support internal controls and compliance requirements — for a complete, end-to-end solution.

Procure-to-Pay Processing can help you:

- Manage costs of operations and administration
- Cut length of cycle from sourcing and order to application of payment
- Gain insight into vendor relationships and negotiate optimal payment terms
- Support internal controls and ensure compliance with Sarbanes-Oxley requirements
- Choose the service level that's right for your business

Our expertise in business processes, unique blend of global capabilities and commitment to proven technologies and best practices ensure the results you need through a relationship you can trust.

NTT DATA Business Process Outsourcing Services can help you achieve measurable results through:

- Finance and accounting (F&A) process assessments
- F&A process outsourcing
- Order-to-cash processing
- Procure-to-pay processing
- Imaging and mailroom operations
- Global transaction processing capabilities

Choose from a suite of Procure-to-Pay Processing solutions:

- Vendor management
- Invoice processing
- Problem resolution
- Payment processing
- Time and expense (T&E) processing

The suite of solutions includes:

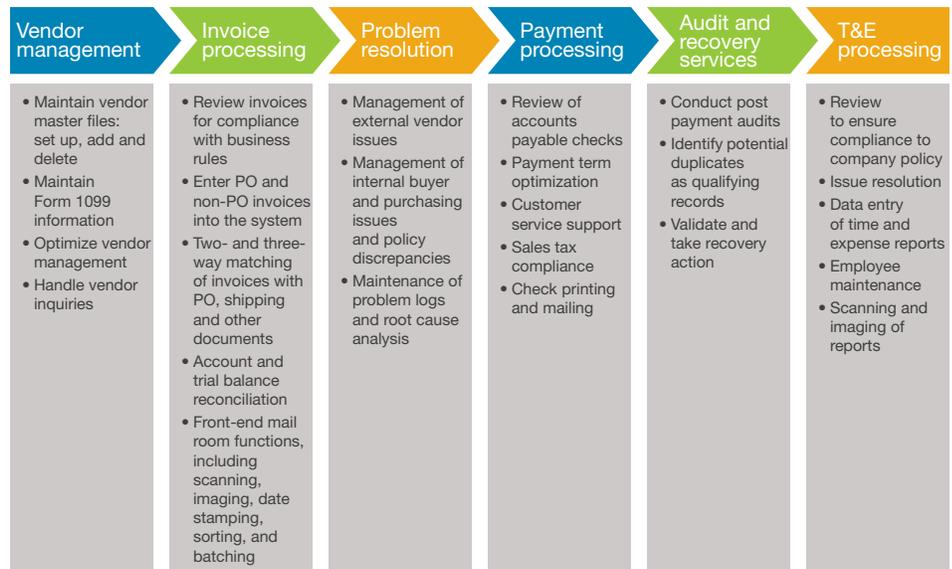
- **Vendor management**, including vendor master file setup, maintenance and Form 1099 reporting, as well as vendor relations, inquiries and procurement integration
- **Invoice processing** with front-end mailroom capabilities, including sort, scan, image and batch; and backend transaction processing, including review for compliance, two- and three-way match, and account reconciliation
- **Problem resolution**, including external supplier dispute resolution and internal purchasing policy discrepancy resolution, plus issue log maintenance and root-cause analysis
- **Payment processing**, including document processing, check printing and mailing
- **T&E processing**, including front-end data entry or scanning and imaging of time and expense reports and supporting receipts, plus compliance review and discrepancy identification and resolution
- **Audit and recovery services**, conduct post payment audits, identify potential duplicates as qualifying records, validate and take recovery action

Leverage capital before it's lost

We can help you enhance vendor relationships and focus on building core capabilities. You'll enjoy:

- Tighter integration of and collaboration with vendors
- Greater transaction-processing accuracy
- Reduced transaction-processing costs
- Shorter financial settlement cycles
- Optimized payment terms
- Faster, more successful problem resolution
- Continuously updated documentation to support Sarbanes-Oxley requirements and internal controls

NTT DATA expertise in business processes, combined with our unique blend of onshore and offshore capabilities, enables you to enjoy lower costs while benefiting from proven technologies and best practices. As your business partner, we'll enhance accuracy and optimize processing and payment results through balanced cycle time, cost and quality performance metrics, and customizable service levels.



Procure-to-Pay Processing capabilities

Visit nttdataservices.com to learn more.

NTT DATA partners with clients to navigate the modern complexities of business and technology, delivering the insights, solutions and outcomes that matter most. We're a top 10 global IT services and consulting provider that wraps deep industry expertise around a comprehensive portfolio of infrastructure, applications and business process services.